

Memorandum

Date: 9/29/2005
To: Membership
From: Denise De Stefano, Office Administrator
RE: Membership Dues

We are making available alternative options to the direct debit of membership dues. There will now be three options to choose from to pay your dues:

1. **ACH Option** – Fees are automatically deducted from your checking account on the first of each month. Total Membership Dues: \$60.00/month. Action needed: Complete and return the ACH Authorization Form to our office via fax or mail as listed below.
2. **Bill Pay Option** – If your bank offers 'Bill Pay' and you would like to use this option, we will provide you with our bank information. You would pay on a monthly basis due on the 1st of each month, with a 30 day grace period. Total Membership Dues: \$60.00/month. Action Needed: Contact your bank to see if they offer 'Bill Pay' to *Bank of America* and what information is needed. Contact our office via email or fax with a list of the information requested by your bank.
3. **Check Option** – On the 1st of every November, February, May, and August you would mail your check to our office, with a 30 day grace period. Total Membership Dues: \$180.00/quarterly. Action Needed: Mail your check to the address listed below quarterly.

If you have any questions regarding this matter please feel free to contact me at naatshq@aol.com.

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